

Print Date : 01-Sep-2025

From:01-Aug-2025 To:31-Aug-2025

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| Emp ID               | Emp Name             | Attn Date   | In Time              | Out Time | Total Hrs | OS Hrs | Status |
|----------------------|----------------------|-------------|----------------------|----------|-----------|--------|--------|
| Branch : Your Branch |                      |             |                      |          |           |        |        |
| Department : STAFF   |                      |             |                      |          |           |        |        |
| SW-101               | Dr. Sr. Elisaba Ekka |             |                      |          |           |        |        |
| GENERAL              | 09:00                | 01-Aug-2025 | 08:47:00             | 16:29:00 | 07:42     | 00:42  | P      |
| GENERAL              | 09:00                | 02-Aug-2025 | 08:45:00             | 14:55:00 | 06:10     | 00:00  | HD     |
|                      |                      | 03-Aug-2025 |                      |          | 00:00     | 00:00  | W      |
| GENERAL              | 09:00                | 04-Aug-2025 | 09:02:00             | 16:37:00 | 07:35     | 00:35  | P      |
|                      |                      | 05-Aug-2025 |                      |          | 00:00     | 00:00  | A      |
| GENERAL              | 09:00                | 06-Aug-2025 | 08:42:00             | 16:44:00 | 08:02     | 01:02  | P      |
| GENERAL              | 09:00                | 07-Aug-2025 | 08:56:00             | 17:15:00 | 08:19     | 01:19  | P      |
| GENERAL              | 09:00                | 08-Aug-2025 | 08:52:00             | 15:02:00 | 06:10     | 00:00  | HD     |
|                      |                      | 09-Aug-2025 |                      |          | 00:00     | 00:00  | A      |
|                      |                      | 10-Aug-2025 |                      |          | 00:00     | 00:00  | W      |
| GENERAL              | 09:00                | 11-Aug-2025 | 08:56:00             | 16:25:00 | 07:29     | 00:29  | P      |
| GENERAL              | 09:00                | 12-Aug-2025 | 08:26:00             | 16:32:00 | 08:06     | 01:06  | P      |
| GENERAL              | 09:00                | 13-Aug-2025 | 08:55:00             | 16:19:00 | 07:24     | 00:24  | P      |
| GENERAL              | 09:00                | 14-Aug-2025 | 09:00:00             | 16:19:00 | 07:19     | 00:19  | P      |
|                      |                      | 15-Aug-2025 |                      |          | 00:00     | 00:00  | A      |
| GENERAL              | 09:00                | 16-Aug-2025 | 08:49:00             | 12:33:00 | 03:44     | 00:00  | HD     |
|                      |                      | 17-Aug-2025 |                      |          | 00:00     | 00:00  | W      |
| GENERAL              | 09:00                | 18-Aug-2025 | 09:19:00<br>16:31:00 | 16:15:00 | 06:56     | 00:00  | E      |
| GENERAL              | 09:00                | 19-Aug-2025 | 09:36:00             | 16:20:00 | 06:44     | 00:00  | HD     |
| GENERAL              | 09:00                | 20-Aug-2025 | 09:36:00             | 16:30:00 | 06:54     | 00:00  | HD     |
| GENERAL              | 09:00                | 21-Aug-2025 |                      |          | 07:05     | 00:05  | P      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID  | Emp Name        | Attn Date   | In Time  | Out Time | Total Hrs     | OS Hrs       | Status |
|---------|-----------------|-------------|----------|----------|---------------|--------------|--------|
|         |                 |             | 09:04:00 | 16:09:00 |               |              |        |
| GENERAL | 09:00           | 22-Aug-2025 | 09:27:00 | 17:23:00 | 07:56         | 00:56        | P      |
|         |                 | 23-Aug-2025 |          |          | 00:00         | 00:00        | A      |
|         |                 | 24-Aug-2025 |          |          | 00:00         | 00:00        | W      |
| GENERAL | 09:00           | 25-Aug-2025 | 08:57:00 | 17:44:00 | 08:47         | 01:47        | P      |
| GENERAL | 09:00           | 26-Aug-2025 | 08:53:00 | 17:13:00 | 08:20         | 01:20        | P      |
| GENERAL | 09:00           | 27-Aug-2025 | 09:04:00 | 16:31:00 | 07:27         | 00:27        | P      |
| GENERAL | 09:00           | 28-Aug-2025 | 08:55:00 | 16:27:00 | 07:32         | 00:32        | P      |
| GENERAL | 09:00           | 29-Aug-2025 | 09:05:00 | 16:20:00 | 07:15         | 00:15        | P      |
| GENERAL | 09:00           | 30-Aug-2025 | 08:28:00 | 16:50:00 | 08:22         | 01:22        | P      |
|         |                 | 31-Aug-2025 |          |          | 00:00         | 00:00        | W      |
|         |                 |             |          |          | <b>161:18</b> | <b>12:40</b> |        |
| SW-102  | Sr. Majela Ekka |             |          |          |               |              |        |
| GENERAL | 09:00           | 01-Aug-2025 | 09:14:00 | 16:30:00 | 07:16         | 00:16        | P      |
| GENERAL | 09:00           | 02-Aug-2025 | 09:06:00 | 14:54:00 | 05:48         | 00:00        | HD     |
|         |                 | 03-Aug-2025 |          |          | 00:00         | 00:00        | W      |
| GENERAL | 09:00           | 04-Aug-2025 | 08:08:00 | 16:51:00 | 08:43         | 01:43        | P      |
|         |                 | 05-Aug-2025 |          |          | 00:00         | 00:00        | A      |
| GENERAL | 09:00           | 06-Aug-2025 | 07:53:00 |          | 00:00         | 00:00        | E      |
| GENERAL | 09:00           | 07-Aug-2025 | 08:15:00 | 18:14:00 | 09:59         | 02:59        | P      |
| GENERAL | 09:00           | 08-Aug-2025 | 09:04:00 | 14:36:00 | 05:32         | 00:00        | HD     |
|         |                 | 09-Aug-2025 |          |          | 00:00         | 00:00        | A      |
|         |                 | 10-Aug-2025 |          |          | 00:00         | 00:00        | W      |
| GENERAL | 09:00           | 11-Aug-2025 | 09:00:00 | 16:18:00 | 07:18         | 00:18        | P      |
| GENERAL | 09:00           | 12-Aug-2025 | 10:04:00 | 16:31:00 | 06:27         | 00:00        | HD     |
| GENERAL | 09:00           | 13-Aug-2025 | 07:58:00 | 16:48:00 | 08:50         | 01:50        | P      |
| GENERAL | 09:00           | 14-Aug-2025 |          |          | 08:12         | 01:12        | P      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID  | Emp Name          | Attn Date   | In Time              | Out Time | Total Hrs    | OS Hrs       | Status |
|---------|-------------------|-------------|----------------------|----------|--------------|--------------|--------|
|         |                   |             | 08:05:00             | 16:17:00 |              |              |        |
|         |                   | 15-Aug-2025 |                      |          | 00:00        | 00:00        | A      |
| GENERAL | 09:00             | 16-Aug-2025 | 08:04:00<br>12:33:00 | 08:09:00 | 00:05        | 00:00        | E      |
|         |                   | 17-Aug-2025 |                      |          | 00:00        | 00:00        | W      |
| GENERAL | 09:00             | 18-Aug-2025 | 07:59:00             | 16:11:00 | 08:12        | 01:12        | P      |
| GENERAL | 09:00             | 19-Aug-2025 | 08:20:00             | 16:19:00 | 07:59        | 00:59        | P      |
| GENERAL | 09:00             | 20-Aug-2025 | 09:04:00             | 16:04:00 | 07:00        | 00:00        | P      |
| GENERAL | 09:00             | 21-Aug-2025 | 08:11:00             | 16:09:00 | 07:58        | 00:58        | P      |
| GENERAL | 09:00             | 22-Aug-2025 | 08:27:00             | 17:19:00 | 08:52        | 01:52        | P      |
| GENERAL | 09:00             | 23-Aug-2025 | 09:07:00             | 15:07:00 | 06:00        | 00:00        | HD     |
|         |                   | 24-Aug-2025 |                      |          | 00:00        | 00:00        | W      |
| GENERAL | 09:00             | 25-Aug-2025 | 08:05:00             | 17:43:00 | 09:38        | 02:38        | P      |
| GENERAL | 09:00             | 26-Aug-2025 | 07:50:00             | 17:02:00 | 09:12        | 02:12        | P      |
| GENERAL | 09:00             | 27-Aug-2025 | 08:05:00             | 16:29:00 | 08:24        | 01:24        | P      |
| GENERAL | 09:00             | 28-Aug-2025 | 08:19:00             | 16:25:00 | 08:06        | 01:06        | P      |
| GENERAL | 09:00             | 29-Aug-2025 | 07:49:00             | 16:08:00 | 08:19        | 01:19        | P      |
| GENERAL | 09:00             | 30-Aug-2025 | 08:34:00             | 16:49:00 | 08:15        | 01:15        | P      |
|         |                   | 31-Aug-2025 |                      |          | 00:00        | 00:00        | W      |
|         |                   |             |                      |          | <b>166:5</b> | <b>23:13</b> |        |
| SW-103  | Sr. Deepika Lakra |             |                      |          |              |              |        |
| GENERAL | 09:00             | 01-Aug-2025 | 08:35:00             | 16:09:00 | 07:34        | 00:34        | P      |
| GENERAL | 09:00             | 02-Aug-2025 | 09:11:00             | 14:45:00 | 05:34        | 00:00        | HD     |
|         |                   | 03-Aug-2025 |                      |          | 00:00        | 00:00        | W      |
| GENERAL | 09:00             | 04-Aug-2025 | 08:34:00             | 16:12:00 | 07:38        | 00:38        | P      |
|         |                   | 05-Aug-2025 |                      |          | 00:00        | 00:00        | A      |
| GENERAL | 09:00             | 06-Aug-2025 | 08:56:00             | 16:20:00 | 07:24        | 00:24        | P      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID  | Emp Name | Attn Date   | In Time  | Out Time | Total Hrs | OS Hrs | Status |
|---------|----------|-------------|----------|----------|-----------|--------|--------|
| GENERAL | 09:00    | 07-Aug-2025 | 08:58:00 | 16:25:00 | 07:27     | 00:27  | P      |
| GENERAL | 09:00    | 08-Aug-2025 | 09:37:00 | 14:25:00 | 04:48     | 00:00  | HD     |
|         |          | 09-Aug-2025 |          |          | 00:00     | 00:00  | A      |
|         |          | 10-Aug-2025 |          |          | 00:00     | 00:00  | W      |
| GENERAL | 09:00    | 11-Aug-2025 | 08:19:00 | 16:14:00 | 07:55     | 00:55  | P      |
| GENERAL | 09:00    | 12-Aug-2025 | 08:53:00 | 16:33:00 | 07:40     | 00:40  | P      |
| GENERAL | 09:00    | 13-Aug-2025 | 09:15:00 | 16:14:00 | 06:59     | 00:00  | HD     |
| GENERAL | 09:00    | 14-Aug-2025 | 08:29:00 | 16:15:00 | 07:46     | 00:46  | P      |
|         |          | 15-Aug-2025 |          |          | 00:00     | 00:00  | A      |
| GENERAL | 09:00    | 16-Aug-2025 | 09:08:00 | 12:05:00 | 02:57     | 00:00  | HD     |
|         |          | 17-Aug-2025 |          |          | 00:00     | 00:00  | W      |
| GENERAL | 09:00    | 18-Aug-2025 | 09:04:00 | 16:14:00 | 07:10     | 00:10  | P      |
| GENERAL | 09:00    | 19-Aug-2025 | 08:54:00 | 16:19:00 | 07:25     | 00:25  | P      |
| GENERAL | 09:00    | 20-Aug-2025 | 09:10:00 | 16:07:00 | 06:57     | 00:00  | HD     |
| GENERAL | 09:00    | 21-Aug-2025 | 08:40:00 | 16:08:00 | 07:28     | 00:28  | P      |
| GENERAL | 09:00    | 22-Aug-2025 | 09:11:00 | 16:23:00 | 07:12     | 00:12  | P      |
| GENERAL | 09:00    | 23-Aug-2025 | 09:09:00 | 14:46:00 | 05:37     | 00:00  | HD     |
|         |          | 24-Aug-2025 |          |          | 00:00     | 00:00  | W      |
| GENERAL | 09:00    | 25-Aug-2025 | 09:04:00 | 16:19:00 | 07:15     | 00:15  | P      |
| GENERAL | 09:00    | 26-Aug-2025 | 08:57:00 | 16:12:00 | 07:15     | 00:15  | P      |
| GENERAL | 09:00    | 27-Aug-2025 | 08:40:00 | 16:26:00 | 07:46     | 00:46  | P      |
| GENERAL | 09:00    | 28-Aug-2025 | 08:51:00 | 16:21:00 | 07:30     | 00:30  | P      |
| GENERAL | 09:00    | 29-Aug-2025 | 08:50:00 | 16:12:00 | 07:22     | 00:22  | P      |
| GENERAL | 09:00    | 30-Aug-2025 | 08:57:00 |          | 00:00     | 00:00  | E      |
|         |          | 31-Aug-2025 |          |          | 00:00     | 00:00  | W      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID  | Emp Name          | Attn Date   | In Time  | Out Time | Total Hrs | OS Hrs | Status |
|---------|-------------------|-------------|----------|----------|-----------|--------|--------|
|         |                   |             |          |          | 152:39    | 7:47   |        |
| SW-104  | Miss Shweta Baxla |             |          |          |           |        |        |
| GENERAL | 09:00             | 01-Aug-2025 | 08:50:00 | 16:09:00 | 07:19     | 00:19  | P      |
| GENERAL | 09:00             | 02-Aug-2025 | 08:55:00 | 15:01:00 | 06:06     | 00:00  | HD     |
|         |                   | 03-Aug-2025 |          |          | 00:00     | 00:00  | W      |
| GENERAL | 09:00             | 04-Aug-2025 | 08:59:00 | 16:10:00 | 07:11     | 00:11  | P      |
|         |                   | 05-Aug-2025 |          |          | 00:00     | 00:00  | A      |
| GENERAL | 09:00             | 06-Aug-2025 | 08:55:00 |          | 00:00     | 00:00  | E      |
| GENERAL | 09:00             | 07-Aug-2025 | 08:54:00 | 16:35:00 | 07:41     | 00:41  | P      |
| GENERAL | 09:00             | 08-Aug-2025 | 09:04:00 | 14:34:00 | 05:30     | 00:00  | HD     |
|         |                   | 09-Aug-2025 |          |          | 00:00     | 00:00  | A      |
|         |                   | 10-Aug-2025 |          |          | 00:00     | 00:00  | W      |
| GENERAL | 09:00             | 11-Aug-2025 | 08:53:00 | 16:09:00 | 07:16     | 00:16  | P      |
| GENERAL | 09:00             | 12-Aug-2025 | 08:59:00 | 16:10:00 | 07:11     | 00:11  | P      |
| GENERAL | 09:00             | 13-Aug-2025 | 08:54:00 | 16:16:00 | 07:22     | 00:22  | P      |
| GENERAL | 09:00             | 14-Aug-2025 | 08:57:00 | 16:10:00 | 07:13     | 00:13  | P      |
|         |                   | 15-Aug-2025 |          |          | 00:00     | 00:00  | A      |
| GENERAL | 09:00             | 16-Aug-2025 | 09:01:00 | 12:13:00 | 03:12     | 00:00  | HD     |
|         |                   | 17-Aug-2025 |          |          | 00:00     | 00:00  | W      |
| GENERAL | 09:00             | 18-Aug-2025 | 09:01:00 | 16:12:00 | 07:11     | 00:11  | P      |
| GENERAL | 09:00             | 19-Aug-2025 | 09:00:00 | 16:12:00 | 07:12     | 00:12  | P      |
| GENERAL | 09:00             | 20-Aug-2025 | 09:00:00 | 16:09:00 | 07:09     | 00:09  | P      |
| GENERAL | 09:00             | 21-Aug-2025 | 09:01:00 | 16:07:00 | 07:06     | 00:06  | P      |
| GENERAL | 09:00             | 22-Aug-2025 | 09:07:00 | 16:22:00 | 07:15     | 00:15  | P      |
| GENERAL | 09:00             | 23-Aug-2025 | 09:10:00 | 14:46:00 | 05:36     | 00:00  | HD     |
|         |                   | 24-Aug-2025 |          |          | 00:00     | 00:00  | W      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID  | Emp Name                | Attn Date   | In Time  | Out Time | Total Hrs    | OS Hrs      | Status |
|---------|-------------------------|-------------|----------|----------|--------------|-------------|--------|
| GENERAL | 09:00                   | 25-Aug-2025 | 09:04:00 | 16:11:00 | 07:07        | 00:07       | P      |
| GENERAL | 09:00                   | 26-Aug-2025 | 09:04:00 | 16:11:00 | 07:07        | 00:07       | P      |
| GENERAL | 09:00                   | 27-Aug-2025 | 09:02:00 | 16:11:00 | 07:09        | 00:09       | P      |
| GENERAL | 09:00                   | 28-Aug-2025 | 09:05:00 | 16:14:00 | 07:09        | 00:09       | P      |
| GENERAL | 09:00                   | 29-Aug-2025 | 08:51:00 | 16:10:00 | 07:19        | 00:19       | P      |
| GENERAL | 09:00                   | 30-Aug-2025 | 08:56:00 | 14:42:00 | 05:46        | 00:00       | HD     |
|         |                         | 31-Aug-2025 |          |          | 00:00        | 00:00       | W      |
|         |                         |             |          |          | <b>149:7</b> | <b>3:57</b> |        |
| SW-105  | Mrs. Ranjita Anna Toppo |             |          |          |              |             |        |
| GENERAL | 09:00                   | 01-Aug-2025 | 08:58:00 | 16:04:00 | 07:06        | 00:06       | P      |
| GENERAL | 09:00                   | 02-Aug-2025 | 09:02:00 | 14:46:00 | 05:44        | 00:00       | HD     |
|         |                         | 03-Aug-2025 |          |          | 00:00        | 00:00       | W      |
| GENERAL | 09:00                   | 04-Aug-2025 | 09:00:00 | 16:12:00 | 07:12        | 00:12       | P      |
|         |                         | 05-Aug-2025 |          |          | 00:00        | 00:00       | A      |
| GENERAL | 09:00                   | 06-Aug-2025 | 08:47:00 |          | 00:00        | 00:00       | E      |
| GENERAL | 09:00                   | 07-Aug-2025 | 08:37:00 | 16:23:00 | 07:46        | 00:46       | P      |
| GENERAL | 09:00                   | 08-Aug-2025 | 09:14:00 | 14:25:00 | 05:11        | 00:00       | HD     |
|         |                         | 09-Aug-2025 |          |          | 00:00        | 00:00       | A      |
|         |                         | 10-Aug-2025 |          |          | 00:00        | 00:00       | W      |
| GENERAL | 09:00                   | 11-Aug-2025 | 09:15:00 | 16:10:00 | 06:55        | 00:00       | HD     |
| GENERAL | 09:00                   | 12-Aug-2025 | 09:01:00 | 16:11:00 | 07:10        | 00:10       | P      |
| GENERAL | 09:00                   | 13-Aug-2025 | 08:29:00 | 16:09:00 | 07:40        | 00:40       | P      |
| GENERAL | 09:00                   | 14-Aug-2025 | 08:52:00 | 16:10:00 | 07:18        | 00:18       | P      |
|         |                         | 15-Aug-2025 |          |          | 00:00        | 00:00       | A      |
| GENERAL | 09:00                   | 16-Aug-2025 | 08:57:00 | 12:10:00 | 03:13        | 00:00       | HD     |
|         |                         | 17-Aug-2025 |          |          | 00:00        | 00:00       | W      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID  | Emp Name           | Attn Date   | In Time  | Out Time | Total Hrs     | OS Hrs      | Status |
|---------|--------------------|-------------|----------|----------|---------------|-------------|--------|
| GENERAL | 09:00              | 18-Aug-2025 | 08:58:00 | 16:10:00 | 07:12         | 00:12       | P      |
| GENERAL | 09:00              | 19-Aug-2025 | 08:57:00 | 16:11:00 | 07:14         | 00:14       | P      |
| GENERAL | 09:00              | 20-Aug-2025 | 08:47:00 | 16:08:00 | 07:21         | 00:21       | P      |
| GENERAL | 09:00              | 21-Aug-2025 | 08:57:00 | 16:05:00 | 07:08         | 00:08       | P      |
| GENERAL | 09:00              | 22-Aug-2025 | 09:05:00 | 16:25:00 | 07:20         | 00:20       | P      |
| GENERAL | 09:00              | 23-Aug-2025 | 09:09:00 | 14:45:00 | 05:36         | 00:00       | HD     |
|         |                    | 24-Aug-2025 |          |          | 00:00         | 00:00       | W      |
| GENERAL | 09:00              | 25-Aug-2025 | 08:59:00 | 16:11:00 | 07:12         | 00:12       | P      |
| GENERAL | 09:00              | 26-Aug-2025 | 08:55:00 | 16:10:00 | 07:15         | 00:15       | P      |
| GENERAL | 09:00              | 27-Aug-2025 | 08:57:00 | 16:11:00 | 07:14         | 00:14       | P      |
| GENERAL | 09:00              | 28-Aug-2025 | 09:00:00 | 16:12:00 | 07:12         | 00:12       | P      |
| GENERAL | 09:00              | 29-Aug-2025 | 09:04:00 | 16:10:00 | 07:06         | 00:06       | P      |
| GENERAL | 09:00              | 30-Aug-2025 | 09:09:00 | 14:33:00 | 05:24         | 00:00       | HD     |
|         |                    | 31-Aug-2025 |          |          | 00:00         | 00:00       | W      |
|         |                    |             |          |          | <b>148:29</b> | <b>4:26</b> |        |
| SW-106  | Miss. Sadhna Kujur |             |          |          |               |             |        |
| GENERAL | 09:00              | 01-Aug-2025 | 08:55:00 | 16:09:00 | 07:14         | 00:14       | P      |
| GENERAL | 09:00              | 02-Aug-2025 | 09:00:00 | 15:01:00 | 06:01         | 00:00       | HD     |
|         |                    | 03-Aug-2025 |          |          | 00:00         | 00:00       | W      |
| GENERAL | 09:00              | 04-Aug-2025 | 09:04:00 | 16:11:00 | 07:07         | 00:07       | P      |
|         |                    | 05-Aug-2025 |          |          | 00:00         | 00:00       | A      |
| GENERAL | 09:00              | 06-Aug-2025 | 09:02:00 | 16:17:00 | 07:15         | 00:15       | P      |
| GENERAL | 09:00              | 07-Aug-2025 | 09:03:00 | 16:35:00 | 07:32         | 00:32       | P      |
| GENERAL | 09:00              | 08-Aug-2025 | 09:09:00 | 14:34:00 | 05:25         | 00:00       | HD     |
|         |                    | 09-Aug-2025 |          |          | 00:00         | 00:00       | A      |
|         |                    | 10-Aug-2025 |          |          | 00:00         | 00:00       | W      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID  | Emp Name                  | Attn Date   | In Time  | Out Time | Total Hrs     | OS Hrs      | Status |
|---------|---------------------------|-------------|----------|----------|---------------|-------------|--------|
| GENERAL | 09:00                     | 11-Aug-2025 | 08:58:00 | 16:09:00 | 07:11         | 00:11       | P      |
| GENERAL | 09:00                     | 12-Aug-2025 | 09:00:00 | 16:11:00 | 07:11         | 00:11       | P      |
| GENERAL | 09:00                     | 13-Aug-2025 | 08:53:00 | 16:10:00 | 07:17         | 00:17       | P      |
| GENERAL | 09:00                     | 14-Aug-2025 | 08:59:00 | 16:10:00 | 07:11         | 00:11       | P      |
|         |                           | 15-Aug-2025 |          |          | 00:00         | 00:00       | A      |
| GENERAL | 09:00                     | 16-Aug-2025 | 09:05:00 | 12:08:00 | 03:03         | 00:00       | HD     |
|         |                           | 17-Aug-2025 |          |          | 00:00         | 00:00       | W      |
| GENERAL | 09:00                     | 18-Aug-2025 | 09:11:00 | 16:08:00 | 06:57         | 00:00       | HD     |
| GENERAL | 09:00                     | 19-Aug-2025 | 09:04:00 | 16:13:00 | 07:09         | 00:09       | P      |
| GENERAL | 09:00                     | 20-Aug-2025 | 09:00:00 | 16:09:00 | 07:09         | 00:09       | P      |
| GENERAL | 09:00                     | 21-Aug-2025 | 09:05:00 | 16:07:00 | 07:02         | 00:02       | P      |
| GENERAL | 09:00                     | 22-Aug-2025 | 09:08:00 | 16:23:00 | 07:15         | 00:15       | P      |
| GENERAL | 09:00                     | 23-Aug-2025 | 09:05:00 | 14:45:00 | 05:40         | 00:00       | HD     |
|         |                           | 24-Aug-2025 |          |          | 00:00         | 00:00       | W      |
| GENERAL | 09:00                     | 25-Aug-2025 | 09:14:00 | 16:11:00 | 06:57         | 00:00       | HD     |
| GENERAL | 09:00                     | 26-Aug-2025 | 09:00:00 | 16:11:00 | 07:11         | 00:11       | P      |
| GENERAL | 09:00                     | 27-Aug-2025 | 09:03:00 | 16:04:00 | 07:01         | 00:01       | P      |
| GENERAL | 09:00                     | 28-Aug-2025 | 09:06:00 | 16:13:00 | 07:07         | 00:07       | P      |
| GENERAL | 09:00                     | 29-Aug-2025 | 09:01:00 | 16:07:00 | 07:06         | 00:06       | P      |
| GENERAL | 09:00                     | 30-Aug-2025 | 09:04:00 | 14:39:00 | 05:35         | 00:00       | HD     |
|         |                           | 31-Aug-2025 |          |          | 00:00         | 00:00       | W      |
|         |                           |             |          |          | <b>154:36</b> | <b>2:58</b> |        |
| SW-107  | Miss. Nisha Prashaan Ekka |             |          |          |               |             |        |
| GENERAL | 09:00                     | 01-Aug-2025 | 08:56:00 | 16:09:00 | 07:13         | 00:13       | P      |
| GENERAL | 09:00                     | 02-Aug-2025 | 08:55:00 | 14:46:00 | 05:51         | 00:00       | HD     |
|         |                           | 03-Aug-2025 |          |          | 00:00         | 00:00       | W      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave



| Emp ID  | Emp Name | Attn Date   | In Time  | Out Time | Total Hrs | OS Hrs | Status |
|---------|----------|-------------|----------|----------|-----------|--------|--------|
| GENERAL | 09:00    | 04-Aug-2025 | 09:02:00 | 16:10:00 | 07:08     | 00:08  | P      |
|         |          | 05-Aug-2025 |          |          | 00:00     | 00:00  | A      |
| GENERAL | 09:00    | 06-Aug-2025 | 08:56:00 | 16:21:00 | 07:25     | 00:25  | P      |
| GENERAL | 09:00    | 07-Aug-2025 | 08:54:00 | 16:35:00 | 07:41     | 00:41  | P      |
| GENERAL | 09:00    | 08-Aug-2025 | 09:03:00 | 14:35:00 | 05:32     | 00:00  | HD     |
|         |          | 09-Aug-2025 |          |          | 00:00     | 00:00  | A      |
|         |          | 10-Aug-2025 |          |          | 00:00     | 00:00  | W      |
| GENERAL | 09:00    | 11-Aug-2025 | 09:01:00 | 16:09:00 | 07:08     | 00:08  | P      |
| GENERAL | 09:00    | 12-Aug-2025 | 08:58:00 | 16:11:00 | 07:13     | 00:13  | P      |
| GENERAL | 09:00    | 13-Aug-2025 | 08:58:00 | 16:10:00 | 07:12     | 00:12  | P      |
| GENERAL | 09:00    | 14-Aug-2025 | 08:57:00 | 16:11:00 | 07:14     | 00:14  | P      |
|         |          | 15-Aug-2025 |          |          | 00:00     | 00:00  | A      |
| GENERAL | 09:00    | 16-Aug-2025 | 09:02:00 | 12:11:00 | 03:09     | 00:00  | HD     |
|         |          | 17-Aug-2025 |          |          | 00:00     | 00:00  | W      |
| GENERAL | 09:00    | 18-Aug-2025 | 09:03:00 | 16:11:00 | 07:08     | 00:08  | P      |
| GENERAL | 09:00    | 19-Aug-2025 | 09:03:00 | 16:12:00 | 07:09     | 00:09  | P      |
| GENERAL | 09:00    | 20-Aug-2025 | 09:00:00 | 16:08:00 | 07:08     | 00:08  | P      |
| GENERAL | 09:00    | 21-Aug-2025 | 09:05:00 | 16:09:00 | 07:04     | 00:04  | P      |
| GENERAL | 09:00    | 22-Aug-2025 | 09:08:00 | 16:23:00 | 07:15     | 00:15  | P      |
| GENERAL | 09:00    | 23-Aug-2025 | 09:09:00 | 14:47:00 | 05:38     | 00:00  | HD     |
|         |          | 24-Aug-2025 |          |          | 00:00     | 00:00  | W      |
| GENERAL | 09:00    | 25-Aug-2025 | 09:04:00 | 16:11:00 | 07:07     | 00:07  | P      |
| GENERAL | 09:00    | 26-Aug-2025 | 09:04:00 | 16:17:00 | 07:13     | 00:13  | P      |
| GENERAL | 09:00    | 27-Aug-2025 | 09:02:00 | 16:12:00 | 07:10     | 00:10  | P      |
| GENERAL | 09:00    | 28-Aug-2025 | 09:05:00 | 16:14:00 | 07:09     | 00:09  | P      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID  | Emp Name            | Attn Date   | In Time  | Out Time | Total Hrs     | OS Hrs      | Status |
|---------|---------------------|-------------|----------|----------|---------------|-------------|--------|
| GENERAL | 09:00               | 29-Aug-2025 | 08:51:00 | 16:10:00 | 07:19         | 00:19       | P      |
| GENERAL | 09:00               | 30-Aug-2025 | 08:56:00 | 14:42:00 | 05:46         | 00:00       | HD     |
|         |                     | 31-Aug-2025 |          |          | 00:00         | 00:00       | W      |
|         |                     |             |          |          | <b>155:52</b> | <b>3:56</b> |        |
| SW-108  | Mrs. Isabela Tirkey |             |          |          |               |             |        |
| GENERAL | 09:00               | 01-Aug-2025 | 08:54:00 | 16:09:00 | 07:15         | 00:15       | P      |
| GENERAL | 09:00               | 02-Aug-2025 | 08:55:00 | 14:44:00 | 05:49         | 00:00       | HD     |
|         |                     | 03-Aug-2025 |          |          | 00:00         | 00:00       | W      |
| GENERAL | 09:00               | 04-Aug-2025 | 08:58:00 | 16:11:00 | 07:13         | 00:13       | P      |
|         |                     | 05-Aug-2025 |          |          | 00:00         | 00:00       | A      |
| GENERAL | 09:00               | 06-Aug-2025 | 08:56:00 | 16:13:00 | 07:17         | 00:17       | P      |
| GENERAL | 09:00               | 07-Aug-2025 | 08:55:00 | 16:25:00 | 07:30         | 00:30       | P      |
| GENERAL | 09:00               | 08-Aug-2025 | 08:59:00 | 14:24:00 | 05:25         | 00:00       | HD     |
|         |                     | 09-Aug-2025 |          |          | 00:00         | 00:00       | A      |
|         |                     | 10-Aug-2025 |          |          | 00:00         | 00:00       | W      |
| GENERAL | 09:00               | 11-Aug-2025 | 08:52:00 | 16:10:00 | 07:18         | 00:18       | P      |
| GENERAL | 09:00               | 12-Aug-2025 | 08:51:00 | 16:13:00 | 07:22         | 00:22       | P      |
| GENERAL | 09:00               | 13-Aug-2025 | 08:55:00 | 16:12:00 | 07:17         | 00:17       | P      |
| GENERAL | 09:00               | 14-Aug-2025 | 08:58:00 | 16:09:00 | 07:11         | 00:11       | P      |
|         |                     | 15-Aug-2025 |          |          | 00:00         | 00:00       | A      |
| GENERAL | 09:00               | 16-Aug-2025 | 08:47:00 | 12:10:00 | 03:23         | 00:00       | HD     |
|         |                     | 17-Aug-2025 |          |          | 00:00         | 00:00       | W      |
| GENERAL | 09:00               | 18-Aug-2025 | 08:52:00 | 16:10:00 | 07:18         | 00:18       | P      |
| GENERAL | 09:00               | 19-Aug-2025 | 08:57:00 | 16:13:00 | 07:16         | 00:16       | P      |
| GENERAL | 09:00               | 20-Aug-2025 | 08:59:00 | 16:08:00 | 07:09         | 00:09       | P      |
| GENERAL | 09:00               | 21-Aug-2025 | 08:56:00 | 16:06:00 | 07:10         | 00:10       | P      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID  | Emp Name           | Attn Date   | In Time  | Out Time | Total Hrs     | OS Hrs      | Status |
|---------|--------------------|-------------|----------|----------|---------------|-------------|--------|
| GENERAL | 09:00              | 22-Aug-2025 | 09:00:00 | 16:22:00 | 07:22         | 00:22       | P      |
| GENERAL | 09:00              | 23-Aug-2025 | 08:45:00 | 14:46:00 | 06:01         | 00:00       | HD     |
|         |                    | 24-Aug-2025 |          |          | 00:00         | 00:00       | W      |
| GENERAL | 09:00              | 25-Aug-2025 | 08:59:00 | 16:11:00 | 07:12         | 00:12       | P      |
| GENERAL | 09:00              | 26-Aug-2025 | 08:56:00 | 16:10:00 | 07:14         | 00:14       | P      |
| GENERAL | 09:00              | 27-Aug-2025 | 08:57:00 | 16:11:00 | 07:14         | 00:14       | P      |
| GENERAL | 09:00              | 28-Aug-2025 | 08:59:00 | 16:13:00 | 07:14         | 00:14       | P      |
| GENERAL | 09:00              | 29-Aug-2025 | 09:05:00 | 16:07:00 | 07:02         | 00:02       | P      |
| GENERAL | 09:00              | 30-Aug-2025 | 08:59:00 | 14:42:00 | 05:43         | 00:00       | HD     |
|         |                    | 31-Aug-2025 |          |          | 00:00         | 00:00       | W      |
|         |                    |             |          |          | <b>156:55</b> | <b>4:34</b> |        |
| SW-109  | Miss. Ashima Kindo |             |          |          |               |             |        |
| GENERAL | 09:00              | 01-Aug-2025 | 08:42:00 | 16:10:00 | 07:28         | 00:28       | P      |
| GENERAL | 09:00              | 02-Aug-2025 | 08:45:00 | 14:37:00 | 05:52         | 00:00       | HD     |
|         |                    | 03-Aug-2025 |          |          | 00:00         | 00:00       | W      |
| GENERAL | 09:00              | 04-Aug-2025 | 08:53:00 | 16:12:00 | 07:19         | 00:19       | P      |
|         |                    | 05-Aug-2025 |          |          | 00:00         | 00:00       | A      |
| GENERAL | 09:00              | 06-Aug-2025 | 08:50:00 | 16:13:00 | 07:23         | 00:23       | P      |
| GENERAL | 09:00              | 07-Aug-2025 | 08:54:00 | 16:30:00 | 07:36         | 00:36       | P      |
| GENERAL | 09:00              | 08-Aug-2025 | 09:16:00 | 14:24:00 | 05:08         | 00:00       | HD     |
|         |                    | 09-Aug-2025 |          |          | 00:00         | 00:00       | A      |
|         |                    | 10-Aug-2025 |          |          | 00:00         | 00:00       | W      |
| GENERAL | 09:00              | 11-Aug-2025 | 08:52:00 | 16:09:00 | 07:17         | 00:17       | P      |
| GENERAL | 09:00              | 12-Aug-2025 | 08:54:00 | 16:09:00 | 07:15         | 00:15       | P      |
| GENERAL | 09:00              | 13-Aug-2025 | 08:53:00 | 16:14:00 | 07:21         | 00:21       | P      |
| GENERAL | 09:00              | 14-Aug-2025 | 08:53:00 | 16:09:00 | 07:16         | 00:16       | P      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID  | Emp Name           | Attn Date   | In Time  | Out Time | Total Hrs     | OS Hrs      | Status |
|---------|--------------------|-------------|----------|----------|---------------|-------------|--------|
|         |                    | 15-Aug-2025 |          |          | 00:00         | 00:00       | A      |
| GENERAL | 09:00              | 16-Aug-2025 | 09:03:00 | 12:05:00 | 03:02         | 00:00       | HD     |
|         |                    | 17-Aug-2025 |          |          | 00:00         | 00:00       | W      |
| GENERAL | 09:00              | 18-Aug-2025 | 09:02:00 | 16:08:00 | 07:06         | 00:06       | P      |
| GENERAL | 09:00              | 19-Aug-2025 | 08:49:00 | 16:08:00 | 07:19         | 00:19       | P      |
| GENERAL | 09:00              | 20-Aug-2025 | 08:50:00 | 16:09:00 | 07:19         | 00:19       | P      |
| GENERAL | 09:00              | 21-Aug-2025 | 08:56:00 | 16:09:00 | 07:13         | 00:13       | P      |
| GENERAL | 09:00              | 22-Aug-2025 | 08:59:00 | 16:21:00 | 07:22         | 00:22       | P      |
| GENERAL | 09:00              | 23-Aug-2025 | 08:49:00 | 14:41:00 | 05:52         | 00:00       | HD     |
|         |                    | 24-Aug-2025 |          |          | 00:00         | 00:00       | W      |
| GENERAL | 09:00              | 25-Aug-2025 | 09:03:00 | 16:12:00 | 07:09         | 00:09       | P      |
| GENERAL | 09:00              | 26-Aug-2025 | 08:52:00 | 16:10:00 | 07:18         | 00:18       | P      |
| GENERAL | 09:00              | 27-Aug-2025 | 08:53:00 | 16:04:00 | 07:11         | 00:11       | P      |
| GENERAL | 09:00              | 28-Aug-2025 | 08:47:00 | 16:14:00 | 07:27         | 00:27       | P      |
| GENERAL | 09:00              | 29-Aug-2025 | 08:57:00 | 16:07:00 | 07:10         | 00:10       | P      |
| GENERAL | 09:00              | 30-Aug-2025 | 08:51:00 | 14:42:00 | 05:51         | 00:00       | HD     |
|         |                    | 31-Aug-2025 |          |          | 00:00         | 00:00       | W      |
|         |                    |             |          |          | <b>157:14</b> | <b>5:29</b> |        |
| SW-110  | Sr. Cecilia Tirkey |             |          |          |               |             |        |
| GENERAL | 09:00              | 01-Aug-2025 | 08:33:00 | 16:04:00 | 07:31         | 00:31       | P      |
| GENERAL | 09:00              | 02-Aug-2025 | 08:44:00 | 14:51:00 | 06:07         | 00:00       | HD     |
|         |                    | 03-Aug-2025 |          |          | 00:00         | 00:00       | W      |
| GENERAL | 09:00              | 04-Aug-2025 | 08:37:00 | 16:11:00 | 07:34         | 00:34       | P      |
|         |                    | 05-Aug-2025 |          |          | 00:00         | 00:00       | A      |
| GENERAL | 09:00              | 06-Aug-2025 | 08:32:00 | 16:20:00 | 07:48         | 00:48       | P      |
| GENERAL | 09:00              | 07-Aug-2025 | 08:36:00 |          | 00:00         | 00:00       | E      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID  | Emp Name           | Attn Date   | In Time  | Out Time | Total Hrs     | OS Hrs       | Status |
|---------|--------------------|-------------|----------|----------|---------------|--------------|--------|
| GENERAL | 09:00              | 08-Aug-2025 | 09:10:00 | 14:36:00 | 05:26         | 00:00        | HD     |
|         |                    | 09-Aug-2025 |          |          | 00:00         | 00:00        | A      |
|         |                    | 10-Aug-2025 |          |          | 00:00         | 00:00        | W      |
|         |                    | 11-Aug-2025 |          |          | 00:00         | 00:00        | A      |
| GENERAL | 09:00              | 12-Aug-2025 | 08:32:00 | 16:31:00 | 07:59         | 00:59        | P      |
| GENERAL | 09:00              | 13-Aug-2025 | 08:33:00 | 16:12:00 | 07:39         | 00:39        | P      |
| GENERAL | 09:00              | 14-Aug-2025 | 08:34:00 | 16:13:00 | 07:39         | 00:39        | P      |
|         |                    | 15-Aug-2025 |          |          | 00:00         | 00:00        | A      |
| GENERAL | 09:00              | 16-Aug-2025 | 08:44:00 | 12:17:00 | 03:33         | 00:00        | HD     |
|         |                    | 17-Aug-2025 |          |          | 00:00         | 00:00        | W      |
| GENERAL | 09:00              | 18-Aug-2025 | 08:38:00 | 16:17:00 | 07:39         | 00:39        | P      |
| GENERAL | 09:00              | 19-Aug-2025 | 08:33:00 | 16:17:00 | 07:44         | 00:44        | P      |
| GENERAL | 09:00              | 20-Aug-2025 | 08:30:00 | 16:08:00 | 07:38         | 00:38        | P      |
| GENERAL | 09:00              | 21-Aug-2025 | 08:36:00 | 16:11:00 | 07:35         | 00:35        | P      |
| GENERAL | 09:00              | 22-Aug-2025 | 09:01:00 | 16:21:00 | 07:20         | 00:20        | P      |
| GENERAL | 09:00              | 23-Aug-2025 | 08:43:00 | 14:56:00 | 06:13         | 00:00        | HD     |
|         |                    | 24-Aug-2025 |          |          | 00:00         | 00:00        | W      |
| GENERAL | 09:00              | 25-Aug-2025 | 08:26:00 | 16:19:00 | 07:53         | 00:53        | P      |
| GENERAL | 09:00              | 26-Aug-2025 | 08:28:00 | 16:22:00 | 07:54         | 00:54        | P      |
| GENERAL | 09:00              | 27-Aug-2025 | 08:22:00 | 16:30:00 | 08:08         | 01:08        | P      |
| GENERAL | 09:00              | 28-Aug-2025 | 08:42:00 | 16:20:00 | 07:38         | 00:38        | P      |
| GENERAL | 09:00              | 29-Aug-2025 | 08:32:00 | 16:09:00 | 07:37         | 00:37        | P      |
| GENERAL | 09:00              | 30-Aug-2025 | 08:34:00 |          | 00:00         | 00:00        | E      |
|         |                    | 31-Aug-2025 |          |          | 00:00         | 00:00        | W      |
|         |                    |             |          |          | <b>144:35</b> | <b>11:16</b> |        |
| SW-112  | Mr. Ronald Hembrom |             |          |          |               |              |        |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID  | Emp Name | Attn Date   | In Time  | Out Time | Total Hrs | OS Hrs | Status |
|---------|----------|-------------|----------|----------|-----------|--------|--------|
| GENERAL | 09:00    | 01-Aug-2025 | 09:09:00 | 16:29:00 | 07:20     | 00:20  | P      |
| GENERAL | 09:00    | 02-Aug-2025 | 08:58:00 | 14:53:00 | 05:55     | 00:00  | HD     |
|         |          | 03-Aug-2025 |          |          | 00:00     | 00:00  | W      |
| GENERAL | 09:00    | 04-Aug-2025 | 08:51:00 | 16:36:00 | 07:45     | 00:45  | P      |
|         |          | 05-Aug-2025 |          |          | 00:00     | 00:00  | A      |
| GENERAL | 09:00    | 06-Aug-2025 | 09:03:00 | 16:39:00 | 07:36     | 00:36  | P      |
| GENERAL | 09:00    | 07-Aug-2025 | 08:58:00 | 17:38:00 | 08:40     | 01:40  | P      |
| GENERAL | 09:00    | 08-Aug-2025 | 09:10:00 | 15:08:00 | 05:58     | 00:00  | HD     |
|         |          | 09-Aug-2025 |          |          | 00:00     | 00:00  | A      |
|         |          | 10-Aug-2025 |          |          | 00:00     | 00:00  | W      |
|         |          | 11-Aug-2025 |          |          | 00:00     | 00:00  | A      |
| GENERAL | 09:00    | 12-Aug-2025 | 09:10:00 | 16:22:00 | 07:12     | 00:12  | P      |
| GENERAL | 09:00    | 13-Aug-2025 | 09:18:00 | 16:19:00 | 07:01     | 00:01  | P      |
| GENERAL | 09:00    | 14-Aug-2025 | 08:53:00 | 16:07:00 | 07:14     | 00:14  | E      |
|         |          | 15-Aug-2025 |          |          | 00:00     | 00:00  | A      |
|         |          | 16-Aug-2025 |          |          | 00:00     | 00:00  | A      |
|         |          | 17-Aug-2025 |          |          | 00:00     | 00:00  | W      |
| GENERAL | 09:00    | 18-Aug-2025 | 09:02:00 | 16:17:00 | 07:15     | 00:15  | P      |
| GENERAL | 09:00    | 19-Aug-2025 | 09:00:00 | 16:35:00 | 07:35     | 00:35  | P      |
| GENERAL | 09:00    | 20-Aug-2025 | 09:09:00 | 16:29:00 | 07:20     | 00:20  | P      |
| GENERAL | 09:00    | 21-Aug-2025 | 09:06:00 | 16:23:00 | 07:17     | 00:17  | P      |
| GENERAL | 09:00    | 22-Aug-2025 | 09:16:00 | 16:22:00 | 07:06     | 00:06  | P      |
| GENERAL | 09:00    | 23-Aug-2025 | 09:25:00 | 14:56:00 | 05:31     | 00:00  | HD     |
|         |          | 24-Aug-2025 |          |          | 00:00     | 00:00  | W      |
| GENERAL | 09:00    | 25-Aug-2025 |          |          | 07:02     | 00:02  | P      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID  | Emp Name       | Attn Date   | In Time  | Out Time | Total Hrs     | OS Hrs      | Status |
|---------|----------------|-------------|----------|----------|---------------|-------------|--------|
|         |                |             | 09:15:00 | 16:17:00 |               |             |        |
| GENERAL | 09:00          | 26-Aug-2025 | 08:57:00 | 16:36:00 | 07:39         | 00:39       | P      |
| GENERAL | 09:00          | 27-Aug-2025 | 09:01:00 | 16:19:00 | 07:18         | 00:18       | P      |
| GENERAL | 09:00          | 28-Aug-2025 | 09:04:00 | 16:19:00 | 07:15         | 00:15       | P      |
|         |                | 29-Aug-2025 |          |          | 00:00         | 00:00       | A      |
|         |                | 30-Aug-2025 |          |          | 00:00         | 00:00       | A      |
|         |                | 31-Aug-2025 |          |          | 00:00         | 00:00       | W      |
|         |                |             |          |          | <b>135:59</b> | <b>6:35</b> |        |
| SW-113  | Mr. Amol Xalxo |             |          |          |               |             |        |
| GENERAL | 09:00          | 01-Aug-2025 | 09:09:00 |          | 00:00         | 00:00       | E      |
| GENERAL | 09:00          | 02-Aug-2025 | 08:58:00 | 14:51:00 | 05:53         | 00:00       | E      |
|         |                |             | 14:53:00 |          |               |             |        |
|         |                | 03-Aug-2025 |          |          | 00:00         | 00:00       | W      |
| GENERAL | 09:00          | 04-Aug-2025 | 08:52:00 | 16:36:00 | 07:44         | 00:44       | P      |
|         |                | 05-Aug-2025 |          |          | 00:00         | 00:00       | A      |
| GENERAL | 09:00          | 06-Aug-2025 | 09:03:00 | 16:44:00 | 07:41         | 00:41       | P      |
| GENERAL | 09:00          | 07-Aug-2025 | 08:59:00 | 17:38:00 | 08:39         | 01:39       | P      |
| GENERAL | 09:00          | 08-Aug-2025 | 09:10:00 | 15:01:00 | 05:51         | 00:00       | HD     |
|         |                | 09-Aug-2025 |          |          | 00:00         | 00:00       | A      |
|         |                | 10-Aug-2025 |          |          | 00:00         | 00:00       | W      |
| GENERAL | 09:00          | 11-Aug-2025 | 08:55:00 | 16:25:00 | 07:30         | 00:30       | P      |
| GENERAL | 09:00          | 12-Aug-2025 | 09:10:00 | 16:14:00 | 07:04         | 00:04       | P      |
| GENERAL | 09:00          | 13-Aug-2025 | 09:16:00 | 16:19:00 | 07:03         | 00:03       | P      |
| GENERAL | 09:00          | 14-Aug-2025 | 08:53:00 | 16:14:00 | 07:21         | 00:21       | P      |
|         |                | 15-Aug-2025 |          |          | 00:00         | 00:00       | A      |
| GENERAL | 09:00          | 16-Aug-2025 | 09:03:00 | 12:33:00 | 03:30         | 00:00       | HD     |
|         |                | 17-Aug-2025 |          |          | 00:00         | 00:00       | W      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID  | Emp Name         | Attn Date   | In Time  | Out Time | Total Hrs    | OS Hrs      | Status |
|---------|------------------|-------------|----------|----------|--------------|-------------|--------|
| GENERAL | 09:00            | 18-Aug-2025 | 09:02:00 | 16:25:00 | 07:23        | 00:23       | P      |
| GENERAL | 09:00            | 19-Aug-2025 | 08:59:00 | 16:17:00 | 07:18        | 00:18       | P      |
| GENERAL | 09:00            | 20-Aug-2025 | 09:09:00 | 16:28:00 | 07:19        | 00:19       | P      |
| GENERAL | 09:00            | 21-Aug-2025 | 09:06:00 | 16:13:00 | 07:07        | 00:07       | P      |
| GENERAL | 09:00            | 22-Aug-2025 | 09:16:00 | 17:19:00 | 08:03        | 01:03       | P      |
| GENERAL | 09:00            | 23-Aug-2025 | 09:29:00 | 14:56:00 | 05:27        | 00:00       | HD     |
|         |                  | 24-Aug-2025 |          |          | 00:00        | 00:00       | W      |
| GENERAL | 09:00            | 25-Aug-2025 | 09:14:00 | 16:18:00 | 07:04        | 00:04       | P      |
| GENERAL | 09:00            | 26-Aug-2025 | 08:49:00 | 16:26:00 | 07:37        | 00:37       | P      |
| GENERAL | 09:00            | 27-Aug-2025 | 09:01:00 | 16:50:00 | 07:49        | 00:49       | P      |
| GENERAL | 09:00            | 28-Aug-2025 | 09:05:00 | 16:33:00 | 07:28        | 00:28       | P      |
| GENERAL | 09:00            | 29-Aug-2025 | 08:56:00 | 16:10:00 | 07:14        | 00:14       | P      |
| GENERAL | 09:00            | 30-Aug-2025 | 08:54:00 | 14:51:00 | 05:57        | 00:00       | HD     |
|         |                  | 31-Aug-2025 |          |          | 00:00        | 00:00       | W      |
|         |                  |             |          |          | <b>154:2</b> | <b>8:24</b> |        |
| SW-114  | Mr. Sushman Ekka |             |          |          |              |             |        |
|         |                  | 01-Aug-2025 |          |          | 00:00        | 00:00       | A      |
|         |                  | 02-Aug-2025 |          |          | 00:00        | 00:00       | A      |
|         |                  | 03-Aug-2025 |          |          | 00:00        | 00:00       | W      |
| GENERAL | 09:00            | 04-Aug-2025 | 11:19:00 | 16:36:00 | 05:17        | 00:00       | HD     |
|         |                  | 05-Aug-2025 |          |          | 00:00        | 00:00       | A      |
| GENERAL | 09:00            | 06-Aug-2025 | 16:39:00 | 16:44:00 | 00:05        | 00:00       | HD     |
| GENERAL | 09:00            | 07-Aug-2025 | 08:57:00 | 17:38:00 | 08:41        | 01:41       | P      |
| GENERAL | 09:00            | 08-Aug-2025 | 08:56:00 | 15:01:00 | 06:05        | 00:00       | HD     |
|         |                  | 09-Aug-2025 |          |          | 00:00        | 00:00       | A      |
|         |                  | 10-Aug-2025 |          |          | 00:00        | 00:00       | W      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave



| Emp ID  | Emp Name       | Attn Date   | In Time  | Out Time | Total Hrs     | OS Hrs      | Status |
|---------|----------------|-------------|----------|----------|---------------|-------------|--------|
| GENERAL | 09:00          | 11-Aug-2025 | 08:52:00 | 16:25:00 | 07:33         | 00:33       | P      |
| GENERAL | 09:00          | 12-Aug-2025 | 09:02:00 | 16:23:00 | 07:21         | 00:21       | P      |
| GENERAL | 09:00          | 13-Aug-2025 | 08:55:00 | 16:19:00 | 07:24         | 00:24       | P      |
| GENERAL | 09:00          | 14-Aug-2025 | 09:00:00 | 16:15:00 | 07:15         | 00:15       | P      |
|         |                | 15-Aug-2025 |          |          | 00:00         | 00:00       | A      |
| GENERAL | 09:00          | 16-Aug-2025 | 08:55:00 | 12:32:00 | 03:37         | 00:00       | HD     |
|         |                | 17-Aug-2025 |          |          | 00:00         | 00:00       | W      |
| GENERAL | 09:00          | 18-Aug-2025 | 08:54:00 | 16:12:00 | 07:18         | 00:18       | P      |
| GENERAL | 09:00          | 19-Aug-2025 | 08:56:00 | 16:12:00 | 07:16         | 00:16       | P      |
| GENERAL | 09:00          | 20-Aug-2025 | 08:57:00 | 16:17:00 | 07:20         | 00:20       | P      |
| GENERAL | 09:00          | 21-Aug-2025 | 08:56:00 | 16:10:00 | 07:14         | 00:14       | P      |
| GENERAL | 09:00          | 22-Aug-2025 | 09:01:00 | 17:19:00 | 08:18         | 01:18       | P      |
| GENERAL | 09:00          | 23-Aug-2025 | 09:29:00 | 14:47:00 | 05:18         | 00:00       | HD     |
|         |                | 24-Aug-2025 |          |          | 00:00         | 00:00       | W      |
| GENERAL | 09:00          | 25-Aug-2025 | 09:40:00 | 16:12:00 | 06:32         | 00:00       | HD     |
| GENERAL | 09:00          | 26-Aug-2025 | 08:52:00 | 16:23:00 | 07:31         | 00:31       | P      |
| GENERAL | 09:00          | 27-Aug-2025 | 08:49:00 | 16:50:00 | 08:01         | 01:01       | P      |
| GENERAL | 09:00          | 28-Aug-2025 | 08:51:00 | 16:14:00 | 07:23         | 00:23       | P      |
| GENERAL | 09:00          | 29-Aug-2025 | 08:51:00 | 16:10:00 | 07:19         | 00:19       | P      |
| GENERAL | 09:00          | 30-Aug-2025 | 08:55:00 | 14:50:00 | 05:55         | 00:00       | HD     |
|         |                | 31-Aug-2025 |          |          | 00:00         | 00:00       | W      |
|         |                |             |          |          | <b>138:43</b> | <b>7:54</b> |        |
| Sw-115  | Mr. Sunil Ekka |             |          |          |               |             |        |
| GENERAL | 09:00          | 01-Aug-2025 | 08:55:00 |          | 00:00         | 00:00       | E      |
| GENERAL | 09:00          | 02-Aug-2025 | 08:50:00 | 14:58:00 | 06:08         | 00:00       | HD     |
|         |                | 03-Aug-2025 |          |          | 00:00         | 00:00       | W      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID  | Emp Name | Attn Date   | In Time  | Out Time | Total Hrs | OS Hrs | Status |
|---------|----------|-------------|----------|----------|-----------|--------|--------|
| GENERAL | 09:00    | 04-Aug-2025 | 08:38:00 |          | 00:00     | 00:00  | E      |
|         |          | 05-Aug-2025 |          |          | 00:00     | 00:00  | A      |
| GENERAL | 09:00    | 06-Aug-2025 | 08:46:00 |          | 00:00     | 00:00  | E      |
|         |          | 07-Aug-2025 |          |          | 00:00     | 00:00  | A      |
|         |          | 08-Aug-2025 |          |          | 00:00     | 00:00  | A      |
|         |          | 09-Aug-2025 |          |          | 00:00     | 00:00  | A      |
|         |          | 10-Aug-2025 |          |          | 00:00     | 00:00  | W      |
| GENERAL | 09:00    | 11-Aug-2025 | 08:25:00 |          | 00:00     | 00:00  | E      |
| GENERAL | 09:00    | 12-Aug-2025 | 08:38:00 |          | 00:00     | 00:00  | E      |
|         |          | 13-Aug-2025 |          |          | 00:00     | 00:00  | A      |
| GENERAL | 09:00    | 14-Aug-2025 | 08:40:00 |          | 00:00     | 00:00  | E      |
|         |          | 15-Aug-2025 |          |          | 00:00     | 00:00  | A      |
| GENERAL | 09:00    | 16-Aug-2025 | 08:35:00 |          | 00:00     | 00:00  | E      |
|         |          | 17-Aug-2025 |          |          | 00:00     | 00:00  | W      |
| GENERAL | 09:00    | 18-Aug-2025 | 08:27:00 |          | 00:00     | 00:00  | E      |
| GENERAL | 09:00    | 19-Aug-2025 | 08:42:00 | 16:40:00 | 07:58     | 00:58  | P      |
|         |          | 20-Aug-2025 |          |          | 00:00     | 00:00  | A      |
| GENERAL | 09:00    | 21-Aug-2025 | 08:34:00 |          | 00:00     | 00:00  | E      |
| GENERAL | 09:00    | 22-Aug-2025 | 09:13:00 |          | 00:00     | 00:00  | E      |
| GENERAL | 09:00    | 23-Aug-2025 | 09:19:00 |          | 00:00     | 00:00  | E      |
|         |          | 24-Aug-2025 |          |          | 00:00     | 00:00  | W      |
|         |          | 25-Aug-2025 |          |          | 00:00     | 00:00  | A      |
|         |          | 26-Aug-2025 |          |          | 00:00     | 00:00  | A      |
|         |          | 27-Aug-2025 |          |          | 00:00     | 00:00  | A      |
|         |          | 28-Aug-2025 |          |          | 00:00     | 00:00  | A      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID  | Emp Name        | Attn Date   | In Time  | Out Time | Total Hrs   | OS Hrs      | Status |
|---------|-----------------|-------------|----------|----------|-------------|-------------|--------|
| GENERAL | 09:00           | 29-Aug-2025 | 08:34:00 |          | 00:00       | 00:00       | E      |
| GENERAL | 09:00           | 30-Aug-2025 | 08:33:00 |          | 00:00       | 00:00       | E      |
|         |                 | 31-Aug-2025 |          |          | 00:00       | 00:00       | W      |
|         |                 |             |          |          | <b>14:6</b> | <b>0:58</b> |        |
| SW-116  | Mrs.Punam Toppo |             |          |          |             |             |        |
| GENERAL | 09:00           | 01-Aug-2025 | 08:55:00 | 16:34:00 | 07:39       | 00:39       | P      |
| GENERAL | 09:00           | 02-Aug-2025 | 08:46:00 | 15:01:00 | 06:15       | 00:00       | HD     |
|         |                 | 03-Aug-2025 |          |          | 00:00       | 00:00       | W      |
| GENERAL | 09:00           | 04-Aug-2025 | 08:40:00 |          | 00:00       | 00:00       | E      |
|         |                 | 05-Aug-2025 |          |          | 00:00       | 00:00       | A      |
| GENERAL | 09:00           | 06-Aug-2025 | 08:42:00 |          | 00:00       | 00:00       | E      |
| GENERAL | 09:00           | 07-Aug-2025 | 08:47:00 |          | 00:00       | 00:00       | E      |
|         |                 | 08-Aug-2025 |          |          | 00:00       | 00:00       | A      |
|         |                 | 09-Aug-2025 |          |          | 00:00       | 00:00       | A      |
|         |                 | 10-Aug-2025 |          |          | 00:00       | 00:00       | W      |
| GENERAL | 09:00           | 11-Aug-2025 | 08:23:00 | 16:31:00 | 08:08       | 01:08       | P      |
| GENERAL | 09:00           | 12-Aug-2025 | 08:29:00 | 16:37:00 | 08:08       | 01:08       | P      |
| GENERAL | 09:00           | 13-Aug-2025 | 08:19:00 |          | 00:00       | 00:00       | E      |
| GENERAL | 09:00           | 14-Aug-2025 | 08:21:00 |          | 00:00       | 00:00       | E      |
|         |                 | 15-Aug-2025 |          |          | 00:00       | 00:00       | A      |
| GENERAL | 09:00           | 16-Aug-2025 | 08:26:00 |          | 00:00       | 00:00       | E      |
|         |                 | 17-Aug-2025 |          |          | 00:00       | 00:00       | W      |
| GENERAL | 09:00           | 18-Aug-2025 | 09:07:00 |          | 00:00       | 00:00       | E      |
| GENERAL | 09:00           | 19-Aug-2025 | 08:29:00 |          | 00:00       | 00:00       | E      |
| GENERAL | 09:00           | 20-Aug-2025 | 08:49:00 |          | 00:00       | 00:00       | E      |
| GENERAL | 09:00           | 21-Aug-2025 | 08:27:00 |          | 00:00       | 00:00       | E      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID  | Emp Name | Attn Date   | In Time  | Out Time | Total Hrs    | OS Hrs      | Status |
|---------|----------|-------------|----------|----------|--------------|-------------|--------|
| GENERAL | 09:00    | 22-Aug-2025 | 08:59:00 |          | 00:00        | 00:00       | E      |
|         |          | 23-Aug-2025 |          |          | 00:00        | 00:00       | A      |
|         |          | 24-Aug-2025 |          |          | 00:00        | 00:00       | W      |
| GENERAL | 09:00    | 25-Aug-2025 | 08:52:00 | 16:23:00 | 07:31        | 00:31       | P      |
| GENERAL | 09:00    | 26-Aug-2025 | 08:21:00 |          | 00:00        | 00:00       | E      |
| GENERAL | 09:00    | 27-Aug-2025 | 08:39:00 |          | 00:00        | 00:00       | E      |
| GENERAL | 09:00    | 28-Aug-2025 | 08:50:00 |          | 00:00        | 00:00       | E      |
| GENERAL | 09:00    | 29-Aug-2025 | 08:45:00 |          | 00:00        | 00:00       | E      |
| GENERAL | 09:00    | 30-Aug-2025 | 08:21:00 |          | 00:00        | 00:00       | E      |
|         |          | 31-Aug-2025 |          |          | 00:00        | 00:00       | W      |
|         |          |             |          |          | <b>37:41</b> | <b>3:26</b> |        |